



To: BEP Recipients and Program Partners
From: IHCDA Asset Preservation Department
Date: March 28, 2016
Re: Blight Elimination Program (“BEP”) - Progress Report Form

Notice: BEP-16-55

All Blight Elimination Program (“BEP”) Recipients will now be required to complete a monthly BEP Progress Report. The monthly progress reports serve to demonstrate that each recipient is making strides toward completion of its BEP Project. The progress report attached to this notice will identify the following:

- 1) Report Through Date – The date through which all work is to be reported;
- 2) Report Due Date – This is the date this report is due for the subsequent months;
- 3) Structures Awarded – This is the total number of structures to be demolished awarded to each recipient;
- 4) Structures Demolished – This is the total number of structures demolished to the Report Through Date;
- 5) Structures Bid – This is the total number of structures in any bid package which has been noticed or bid awarded; and
- 6) Greening Forms Submitted – This is the total number of Greening Forms submitted through IHCDA Online through the Report Through Date.

The Progress Report Form is to be updated monthly and therefore the previous month’s reporting information is to remain on the form so that a complete picture of each Recipient’s progress may be observed.

Complete the Progress Report Form available at www.877gethopeorg/blight and email the completed form to Kreeves1@ihcda.IN.gov.



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