

To: BEP Recipients (All Divisions)
From: Asset Preservation Department
Date: November 1, 2019
Re: Amendment to BEP Notice 14-12: BEP Notice and Hearing Requirements

This Notice hereby amends BEP Notices 14-12 and 19-112. Recipient must adhere to the notice and hearing guidelines set forth in this BEP Notice. No demolition activities may commence prior to the completion of the notice and hearing process.

For each and every property sought to be demolished in the BEP, each BEP Recipient shall:

1. Issue a public notice, using the attached BEP form;
2. Post the notice in the county courthouse AND city/town hall; (If a county has more than one courthouse, please see BEP Notice 14-12.)
3. Publish the notice in the local newspaper; (If more than one newspaper is available, please see BEP Notice 14-12).
4. Run the notice in the newspaper for one (1) day; AND
5. Hold a public hearing, with IHCD in attendance (in-person or by phone), between seven (7) to forty-five (45) days after the publication date.

The Notice must:

1. Be published in the format of a legal notice and contain all information in the approved BEP form;
2. Run for one (1) day at least seven (7) days prior to the scheduled hearing; AND
3. List the common addresses of **all** properties being considered for demolition in the BEP.

The Hearing must:

1. Be open to all members of the public and anyone wishing to make a comment;
2. Be held no sooner than seven (7) days after the publication date and no later than forty-five (45) days after the publication date;
3. Include a representative of IHCD either in-person or by phone AND
4. The audio from the hearing must be recorded.

The Recipient shall arrange for the meeting place and equipment necessary to record the BEP Hearing. The audio recording shall be maintained by the Recipient and available for inspection with all other BEP documentation.

Recipients are encouraged to publish the common addresses of **all** properties under consideration for the BEP including those that may only be completed if surplus funds are or become available to the Recipient.

A residential structure should not be demolished until its common address has been included in a BEP Notice and a BEP Hearing associated with that Notice has been held.

General information about the Blight Elimination Program may be found at www.877GetHope.org/blight.

