**EXHIBIT A**

**PROJECT BUDGET & REPORTING GUIDE**

**Agreement Number:**

**Recipient:**

**Funding Source/Activity Type: Blight Elimination Program -**

**BUDGET**

**Total Award:**

**Total Number of Structures**

**Tier One Structures**

**Tier Two Structures**

**Tier One Allocation**

**Tier Two Allocation**

**Property Maintenance Fees**

**REPORTING**

The Recipient shall report to IHCDA in accordance with the following schedule during the Term of this Agreement:

Division One Recipients shall submit reports to IHCDA on

* 1. Monday, August 25, 2014
	2. Monday, November 24, 2014
	3. Monday, February 23, 2015
	4. Monday, May 25, 2015
	5. Monday, August 24, 2015
	6. Monday, November 23, 2015

Reports shall be tendered on the preapproved form (the “Reporting Form”) posted by IHCDA at www.877gethope.org/blight, as amended from time to time. IHCDA shall have the right to request additional information above and beyond that required by the Reporting Form.

**MILESTONES**

Division One Recipients shall expend fifty percent (50%) of the Award by May 25, 2015, which is twelve (12) months after the award announcement date of May 22, 2014 (the “First Milestone Date”). Recipients that believe they may not be able to expend fifty percent (50%) of the funds by the First Milestone Date should seek an extension from IHCDA, which must be requested prior to the First Milestone Date. Any and all extensions of time to expend the award shall be granted at the sole discretion of IHCDA

Division One Recipients shall expend one hundred percent (100%) of the Award within eighteen (18) months after the award announcement date of May 22, 2014, which is November 23, 2015 (the “Second Milestone Date”). Extensions of time may be requested but will not be granted after the Second Milestone Date. Any and all extensions of time to expend the award shall be granted at the sole discretion of IHCDA.

IHCDA may, in its sole discretion, cancel and/or re-distribute all or any portion of the Award if any of the following events occur: (1) the Recipient fails to meet applicable program requirements; (2) the Recipient fails to meet any of the milestones, benchmarks, or deadlines; or (3) IHCDA concludes that is not likely that the Recipient will meet at least one (1) of the milestones or benchmarks referenced above.