

To: IHCDA Partners  
From: IHCDA Asset Preservation Department  
Date: January 12, 2015  
**Re: Blight Elimination Program- Sample Set**

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**Notice: BEP-14-34**

Each BEP Recipient is required to complete the demolition of a sample demolition set ("Sample Set"). The Sample Set is comprised of ten percent of the Recipient's BEP properties. The Sample Set will be comprised of one property for those that applied for funding for ten properties or less. The Sample Set size will be capped at twenty properties unless the Recipient requests a larger Sample Set.

The Sample Set allows IHCDA staff and an inspector designated by IHCDA an opportunity to observe the Recipient's demolition process. The inspector will issue a report to IHCDA concerning the Recipient's demolition process and any observed deficiencies.

Recipient must do the following to facilitate the demolition of the Sample Set:

- 1) Designate the properties to be included in the Sample Set;
- 2) Arrange for predemolition inspections of the Sample Set;
- 3) Advise IHCDA of the proposed demolition date and verify IHCDA staff will be present;
- 4) Advise IHCDA's designated inspector of the demolition date and verify the inspector will be present; and
- 5) Provide the designated inspector with all requested documentation before, during and after demolition;

The Sample Set is required to be the first demolition activity undertaken by each Recipient. The demolition of other BEP structures is not permitted during the demolition of the Sample Set. IHCDA recommends that Recipients release additional bid packages after receiving the results of their Sample Set inspection. The Recipient may elect to offer subsequent bid packages prior to receiving the results of their Sample Set inspection; however, IHCDA will not be responsible for any necessity to alter any bid package that has been offered.

IHCDA will not pay claims for Recipients that fail to adhere to the sample demolition process. Failure to adhere to the sample demolition process will be viewed as a material breach of the BEP Program Agreement, which may result in termination of a Recipient's BEP award.



General information about the Blight Elimination Program and the application process may be found at [www.877GetHope.org/blight](http://www.877GetHope.org/blight). For more information, please contact Rayanna Binder at 317-372-7885 or email [Feedback@ihcda.IN.gov](mailto:Feedback@ihcda.IN.gov).

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