

To: BEP Recipients and Program Partners (All Divisions) **BEP Notice 17-97**
From: IHCD Asset Preservation Department
Re: Blight Elimination Program (“BEP”) – 2018 Monthly and Quarterly Reporting
Date: December 13, 2017

All Recipients participating in the BEP shall report to IHCD in accordance with the following schedule during the remainder of their participation in the Blight Elimination Program. Every Recipient is obligated to report by the due date regardless of whether any change has occurred from the prior reporting period. Reports for all Divisions are due by 5PM Eastern Time on the dates listed below. Please make note of these dates and if you are unable to send the report on the due date, please plan accordingly and send earlier so as not to miss the deadline. Reports should be emailed to Kevin Reeves at KReeves1@ihcda.IN.gov.

MONTHLY REPORT DUE DATE	Report Through Date
Wednesday, January 24, 2018	January 22, 2018
Monday, February 26, 2018	February 23, 2018
Monday, March 26, 2018	March 23, 2018
Monday, April 23, 2018	April 20, 2018
Tuesday, May 29, 2018	May 25, 2018
Monday, June 25, 2018	June 22, 2018
Monday, July 30, 2018	July 27, 2018
Monday, August 27, 2018	August 24, 2018
Monday, September 24, 2018	September 21, 2018
Monday, October 29, 2018	October 26, 2018
Monday, November 26, 2018	November 23, 2018
Friday, December 28, 2018	December 21, 2018

QUARTERLY REPORT DUE DATE	Reporting Period
Wednesday, April 11, 2018	1 st Quarter 2018
Monday, July 9, 2018	2 nd Quarter 2018
Monday, October 8, 2018	3 rd Quarter 2018
Monday, January 7, 2019	4 th Quarter 2018

All reports shall be tendered on the preapproved forms (“BEP Monthly Progress Report Form” and “BEP Quarterly Reporting Form”) posted by IHCD at www.877gethope.org/blight. IHCD shall have the right to request additional information above and beyond that required by the Reporting Forms.

Failure to report, or continual submission of reports after the due date, may result in suspension of demolition activities including, but not limited to, scheduling and conducting of public hearings, pre-bid and pre-demolition meetings, pre-demolition surveys, and demolitions until such time that the until such time as ALL reports are brought current.

