



To: BEP Recipients and Program Partners
From: IHCDA Asset Preservation Department
Date: January 31, 2017
Re: Blight Elimination Program (“BEP”)- Maintenance Fees and Costs

Notice: BEP-17-83

The following BEP Notice is being issued by IHCDA upon the recommendation of the Special Inspector General for the Troubled Asset Relief Program (SIGTARP).

Effective February 13, 2017, Recipients that are engaging maintenance services for BEP properties must bid out all contracts for maintenance services unless the service is being provided by the Recipient Municipality or a local Municipality. These services include but are not limited to grass cutting, weed eating, and/or snow removal.

Effective February 13, 2017, a quasi-governmental entity (such as a Redevelopment Commission) that serves as a Program Partner wishing to procure maintenance services shall issue a bid package with a Notice to Bidders or issue a Request For Proposals (RFP) unless the Recipient municipality or a local municipality is going to provide maintenance services.

Effective February 13, 2017, a private entity that serves as a Program Partner should issue an RFP or solicit estimates from no less than three contractors for maintenance services. If the private entity serving as a Program partner elects to provide the services themselves they may not charge more than the average of the three estimates to perform the service.

Effective February 13, 2017, a private individual that acquired a property as a Program Partner during the BEP shall solicit estimates from no less than three contractors for maintenance services. If the private individual wishes to provide the services themselves they may not charge more than the average of the three estimates to perform the service.

A private individual that owned a property at the commencement of the BEP and is serving as the Program Partner could not previously and may NOT claim maintenance fees.

IHCDA reserves the right to refuse claims from Recipients that fail to adhere to this Notice.

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