

To: BEP Recipients (Division Five, Round Two)
From: IHCD Asset Preservation Department
Date: November 7, 2016
Re: Blight Elimination Program (“BEP”) - Division Five, Round Two Milestone Extensions

Notice: BEP-16-72

All Division Five, Round Two Recipients were granted an extension of their First Milestone through November 15, 2016 and their Second (final) Milestone through November 26, 2016. In order to meet the First Milestone, Recipients were required to utilize fifty percent (50%) of their respective funds or demolish fifty percent (50%) of the properties in the award by the Milestone Date. To meet the Second Milestone, Recipients were required to utilize the entirety (100%) of their respective funds or demolish all (100%) of the properties in their award by the Milestone Date.

Any Division Five, Round Two Recipient that has not reached these Milestones **must** respond to this Notice in writing **with the information requested below** no later than December 21, 2016 to request an extension of time.

Recipients must submit a detailed narrative outlining **all four** of these items:

- 1) Any facts/circumstances that have prevented the Recipient from reaching its extended Milestone;
- 2) Any and all corrective actions that Recipient has undertaken to facilitate completion of its BEP Project in a timely manner;
- 3) Any and all additional plans or actions that Recipient intends to implement to facilitate the completion of its BEP Project; and
- 4) A timeline with specific dates for implementation.

Any Division Five Recipient that is required to respond but fails to do so, may have a portion of their award de-obligated and may have their award terminated. **Failure to thoroughly address all four items outlined above may result in processing delays or an extension denial.** A response must be provided to IHCD via mail carrier of your choice and postmarked no later than December 21, 2016. Refer to BEP Notice 16-67 Section 2 for questions on proper document format and submission. IHCD will review the narrative and determine whether to grant the Recipient an extension, de-obligate a portion of the Recipient’s award, or terminate the award in its entirety. Extensions will be granted at the sole discretion of IHCD on a per Recipient basis.

